



Dharmashastra
National Law University, Jabalpur

DNLU (STUDENT CONDUCT) REGULATIONS, 2025

Under Section 27(3) of the
Madhya Pradesh Dharmashastra National Law University Act, 2018

(Effective from Academic Year 2025–2026)

DNLU (STUDENT CONDUCT) REGULATIONS, 2025

Contents

1. SHORT TITLE, EXTENT AND COMMENCEMENT	2
2. DEFINITIONS.....	2
3. GENERAL PROVISIONS.....	3
4. ACCOMMODATION & HOSTEL REGULATIONS	5
5. HOSTEL REGULATIONS.....	6
6. MESS RELATED REGULATIONS	8
7. CAMPUS CONDUCT.....	9
8. GENERAL DISCIPLINE.....	10
9. MISCONDUCT RELATED TO MEDIA AND USE OF PUBLIC DOMAIN.....	12
10. DISCIPLINARY COMMITTEE.....	14
11. INITIATION OF INQUIRY PROCEEDING	17
12. APPEAL AND REVIEW	19
13. MISCELLANEOUS.....	20
SCHEDULE I: MAJOR MISCONDUCT	22
SCHEDULE II: MINOR MISCONDUCT.....	23

DNLU (STUDENT CONDUCT) REGULATIONS, 2025

The primary objective of these rules is to guide students towards responsible conduct, both within and outside the University premises, and to uphold the reputation and values of the institution. All students are expected to adhere strictly to these rules, understanding that non-compliance may lead to disciplinary action as outlined herein.

1. SHORT TITLE, EXTENT AND COMMENCEMENT

- (1) These Rules shall be called DNLU (Student Conduct) Regulations, 2025.
- (2) These Rules shall come into force upon approval from the General Council
- (3) These Rules shall apply to all the students admitted to the university.
- (4) These rules shall not be in derogation to any directions, or orders passed by the University from time to time, and any modifications thereof.

2. DEFINITIONS

- (1) In these regulations unless the context requires otherwise, the words and there meaning shall be as follows:
 - i. "Campus" means the hostels, Academic Block, the Administrative Block of the University, playground, and other spaces on the campus, and it includes the areas adjacent to the University campus.
 - ii. "Dean of Student's Welfare" means the Dean of Student's Welfare of the University and it includes the person in-charge in case of vacancy or absence of Dean of Student's Welfare.
 - iii. "Hostel" means the accommodation provided to the students of the University for residential purposes, and it includes "Raman Bhawan", "Bhatnagar Bhawan", "Jagdish Bhawan", "Type IV and III quarters" hired from BSNL and any other building which the University may occupy for such purpose.

- iv. "Hostel Office" includes the wardens and the staff appointed for the upkeep of hostels and enforcement of these rules.
- v. "Registrar" means the Registrar of the University, and it includes the Registrar-in-Charge of the University.
- vi. "Student" means a student duly enrolled and either attending classes and/or pursuing studies in any program or course of the University, including part-time programs, doctoral programs, online or hybrid programs.
- vii. "Student Disciplinary Group" means the committee of the students constituted by the Dean of Students Welfare for inspection and reporting violation of these regulations.
- viii. "University" means the Dharmashastra National Law University, Jabalpur.
- ix. "Vice-Chancellor" means the Vice-Chancellor of the University, and includes a person acting in that capacity.
- x. "Warden" means the Warden of any hostel appointed by the University, and it includes any other person who has been entrusted with the powers to ensure law and order in the campus and hostels.

(2) Other words and expressions used in these Rules shall have the same meaning as defined under the Dharmashastra National Law University Act 2018 (No. 24 of 2018), Statutes, Ordinances and Regulations.

3. GENERAL PROVISIONS

These rules are intended to provide a safe and conducive environment for students of the University, promoting academic excellence, personal growth, and responsible citizenship. The University reserves the right to modify these rules from

time to time to ensure quality conditions in the campus and hostels, and all students are governed by the rules and regulations which are currently in force.

- a. The University is a residential campus, and it is compulsory for all the students to reside in the hostel allotted to them at the time of admission. However, the University reserves the right to grant exemptions and allow day scholars, subject to a circular passed by the Registrar in this regard.
- b. Ragging is strictly prohibited in any form. Any matter relating to the incidence of ragging shall be dealt with by the 'Anti-Ragging Committee' constituted by the University in accordance with the UGC notification and guidelines. Furthermore, students and their parents/guardians are required to submit an online undertaking each academic year at the UGC designated website (www.antiragging.in).
- c. Any matter relating to sexual harassment of students, faculty members or staff inside the campus shall be dealt with utmost seriousness and the "Internal Complaints Committee" (ICC) shall deal with matters relating to the same. The University is committed to immediate redressal of grievances and adequate punishment to those who indulge in any act of sexual harassment, as provided under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
- d. Any student having or showing emotional needs, symptoms of stress or depression, can seek expert and confidential counseling from the 'Counselling Cell' of the University.
- e. Allotment of the hostel rooms shall be made at the time of admission, and no change in this respect shall be made except with the prior written permission of the Warden in the mid-semester.
- f. Accommodating unauthorised person in the University premises, causing or colluding in the unauthorised entry of any person into the University premises shall amount to misconduct under this Code.
- g. Initiation, formation, creation and promotion of any organisation, association, or events without formal approval from the University shall amount to misconduct under this Code.
- h. Celebration of festivals inside the University in an indecent manner, playing loud music, bursting crackers, shouting, whistling and taking out procession without due permission shall amount to misconduct under this Code.

- i. Non-compliance with lawful directives issued by duly authorised officers of the University, law enforcement agencies, or faculty members during the execution of their official duties shall amount to misconduct under this Code.
- j. Hunger strikes, *Dharnas*, group bargaining and any other form of protest leading to acts of violence and all forms of coercion such as *gheraos*, sit-ins or any variation of the same that disrupt the normal academic and administrative functioning of the University shall amount to misconduct under this Code.

4. ACCOMMODATION & HOSTEL REGULATIONS

The University provides hostel accommodation to facilitate a focused learning environment. Students are expected to adhere to the following rules regarding accommodation and hostel life.

- i. All students shall vacate their allotted rooms during the summer vacation, and they will be re-allotted rooms before the starting of the next semester (Odd Semester). During the summer vacation, the University will carry out necessary repairing/maintenance work of the hostel.
- ii. Hostel rooms shall generally be allotted on a twin-sharing basis, and no request for single occupancy rooms shall be entertained. However, if a student suffers from a chronic or communicable disease certified by a doctor, a written application with necessary recommendations may be submitted to the Warden, who shall forward it to the Dean of Student's Welfare for necessary action.
- iii. The Dean of Students Welfare and Warden are vested with the power to interpret and enforce these rules and regulations for better administration and management of the hostel admissions/readmissions.
- iv. The Dean of Students Welfare, Chief Warden, Warden, any staff member of the Hostel Office, University Security Service's Guards, or Student Disciplinary Group Member reserves the right to enter any hostel room in case of any violation of hostel rules, suspected unlawful activities, or based on perceived security risk.
- v. If a student is expelled from the University for any reason, he/she should immediately vacate the hostel after clearing all dues on the day of expulsion.

from the University. His/her continuance in the hostel will be treated as an unauthorized occupation, which will be a major misconduct.

- vi. Hostlers with chronic medical problems requiring personal attention and care may be required to leave the hostel room, and parents shall cooperate in making the required arrangements for the student to attend University as a day scholar.
- vii. Students must occupy the rooms allotted to them and should not change or exchange rooms without prior written permission of the Warden. The University authorities reserve the right to shift students from one room to another for administrative reasons.

5. HOSTEL REGULATIONS

Hostel furniture should not be taken out of the rooms. Hostel inmates are responsible for the upkeep of the furniture and fixtures in their rooms. Occupants are responsible for the safety and security of the furniture and fixtures of their room and shall hand over charge of articles to the Warden at the end of each academic session. No furniture or fixtures shall be removed or changed without prior permission.

- a. The outsourcing agency for housekeeping will clean rooms daily at a fixed time, as notified by the Hostel Office, and students are expected to cooperate.
- b. If any hostler chooses to go on leave from the hostel, he/she has to give a written application along with the consent letter of parents, stating reasons and duration. The Warden has the right to allow/disallow the application after verifying it. No reduction in hostel fees will be permitted for such absence.
- c. All hostel inmates are required to use water judiciously and preserve it. Leakage etc. in bathrooms should be immediately reported to authorities.
- d. Cooking in hostel rooms is strictly prohibited. Using electric kettle, griller, toaster, induction plate, or any other cooking appliance is strictly not allowed in the hostel or University premises. The use/possession of electric heaters, irons, televisions, and music systems is strictly prohibited.
- e. Students desirous of keeping an air cooler or small refrigerator (not exceeding 60 liters) must deposit ₹500/- per month for each. Non-compliance will result in a fine of ₹5,000/- plus outstanding dues.

- f. All hostlers should eat their food only in the Dining Hall, adhering strictly to displayed meal timings. Meals will not be served beyond prescribed time or in hostel rooms, except with medical officer recommendation and Warden's permission for "patient diet." Mess crockery/utensils shall not be taken out of the Dining Hall.
- g. Hostlers should ensure to switch off fans, lights, and other electrical gadgets whenever they leave their rooms to save electricity.
- h. Playing music at high volume or disturbing the quiet atmosphere by any other means is not permitted. Hostlers may use earphones for music. Playing outdoor games inside the hostel/corridors is not permitted.
- i. Hostlers are advised not to keep large amounts of cash or valuables in rooms. Inmates are responsible for the safety of their belongings.
- j. Parents/Guardians/Guests are NOT permitted to enter students' hostel rooms without Warden's permission. Visitors including non-resident students are permitted up to the Visitors Room only and must meet guests there. Visitors' vehicles are not permitted beyond the parking area. Female visitors are not allowed in Boys' Hostel, and male visitors in Girls' Hostel, except close relatives for a limited period with Warden's permission.
- k. Students shall not remain absent from the hostel after 11:59 p.m. unless special permission from the Chief Warden has been taken. No student resident of the hostel shall remain in the hostel during class hours except with prior permission of the concerned Warden.
- l. Students should make entry in incoming/outgoing registers maintained at both the Main Gate and hostel entrance to ascertain their whereabouts.
- m. The Main Gate of the campus shall be closed at 10:00 p.m. Students may be allowed to enter after 10:00 p.m. after recording reasons for delay in the register. Students need Warden permission to go out of campus beyond permitted hours.
- n. Students residing in the hostel are not allowed to keep two-wheelers, four-wheelers or any other automobile vehicles on campus without permission.
- o. Vehicle shall be parked as designated place only.
- p. Speeding and racing vehicle, triple sharing, rash and negligent driving of vehicles is prohibited and will be dealt in accordance with minor misconduct, however, depending on severity of an act or omission, the Chief Warden can recommend as Major Offence, and refer the matter to Disciplinary Committee.

6. MESS RELATED REGULATIONS

- a. Every student residing in the hostel shall automatically be a member of the mess and shall abide by these regulations.
- b. Day scholars may avail meals with prior intimation and on payment of applicable charges. Unauthorized access to mess facilities by day scholars is prohibited.
 - Penalties for unauthorized access:
 - 1st offence: INR 1000/-
 - 2nd offence: INR 2000/-
 - Further offences: To be treated as major misconduct.
- c. Some special menu items may be served in limited quantity. Changes to this list may be made by the Mess Committee and will be communicated via official notices.
- d. No removal or unauthorized use of mess furniture or utensils is allowed.
 - Penalties for Unauthorized use or possession
 - 1st offence: Spot fine of INR 1000/-
 - 2nd offence: Spot fine of INR 2000/-
 - Further offences: Treated as major misconduct, triggering formal disciplinary action.
- e. Entry into operational areas (kitchen, pantry, store) is strictly prohibited for all except authorized personnel. Authorized officials and Mess Committee members may conduct surprise inspections.
- f. Rebate is applicable for absence from the hostel and mess for a continuous period of 3 or more days.

Eligible Grounds:

- Vacation/recess or university duty leave
 - Official university representation
 - Medical absence (minimum 7 days, with certification)
 - Approved leave by competent authorities
 - Other specific reasons approved by academic or administrative authorities
- g. No student is allowed to stay in the hostel during the period for which they are claiming or have been granted a mess rebate.

- h. The request for applying the Mess Rebate form shall be made at least 3 days before leaving the hostel. No application will be entertained if not made as per the time prescribed.
- i. In the event of any discrepancy or dispute concerning the mess bill, particularly regarding the number of rebate days applied or charged, the student must formally raise the issue. For their claim to be considered and investigated by the Hostel authorities or Mess Committee, the student is required to produce the acknowledgement receipt obtained at the time of submitting their manual rebate application form to the Mess Manager or designated authority. This acknowledgement serves as proof of timely submission and initial acceptance of the application.
- j. All hostellers are strictly required to deposit their mess charges in advance. The specific schedule and due dates for these payments will be officially communicated by the university administration. It is the responsibility of each student to ensure timely payment as per the stipulated schedule.
- k. Failure to deposit mess charges by the fixed due date will result in immediate and strict penalties:
 - A fine of INR 50/- per day will be charged for each day the payment is delayed beyond the specified deadline.
 - Students who fail to clear their mess dues by the fixed date will additionally be deemed ineligible to write their mid-semester or end-semester examinations.
- l. Students shall maintain decorum and proper etiquette while dining in the mess. Any act of indiscipline or misbehavior in the mess shall invite disciplinary action.
- m. Students shall be jointly and severally responsible for the upkeep and protection of hostel property, including furniture, fixtures, and common facilities. Any loss or damage shall be recoverable from the student(s) concerned.
- n. For violations of mess regulations in this part fine may be imposed by the faculty-in-Charge for Mess/Chief Warden/Warden.

7. CAMPUS CONDUCT

- a. Students are expected to attend 100% of their classes regularly with their books, class notes, and other stationery. They shall strictly adhere to the prescribed timetable.

- b. Students shall strive for academic excellence and practice ethics in academic and extracurricular activities. They are expected to treat their fellow students, faculty, and staff with respect and kindness, respecting the opinion, view, and culture of others.
- c. Students shall maintain decorum and peace inside the University premises at all times.
- d. Students are discouraged from interfering with University administration and involvement in agitation and harassment of fellow students or others.
- e. Indulging in activities prejudicial and detrimental to the reputation of the University, including uploading any material/posts in social and electronic media, is strictly prohibited.
- f. Students shall not form any society/association/organization without prior permission of the University.
- g. Students shall not invite any outside person to conduct a meeting without prior written permission.
- h. Students shall observe their prescribed dress code inside the academic block.
- i. Students are not permitted to use mobile phones during classes. Additionally, walking out in the middle of a class is prohibited. Sleeping in class or talking during class is considered disrespectful and is prohibited. Use of mobile/laptops and other electronic gadgets while the teacher is taking the class is strictly prohibited, unless permitted by the concerned teacher. A fine of Rs. 2,500/- will be imposed for such violations, and repeated offenses may lead to referral to the Disciplinary Committee.

8. GENERAL DISCIPLINE

- a. The hostel inmates should not enter into any unnecessary conversation, quarrel, or altercation with the hostel/mess/security staff. Use of abusive, vulgar, and un-parliamentary language against any staff is strictly forbidden. Any complaint against an employee should be lodged in writing with the Warden.
- b. Hostlers should not give tips to the employees of the hostel.
- c. The forceful collection of donations for any purpose (religious/otherwise) is strictly prohibited.
- d. Hostlers are not allowed to put up notices or convene meetings within the hostel premises without written permission of the Warden. Violation of this rule will be severely dealt with as an act of misconduct.

- e. Smoking or consumption/possession of tobacco or any intoxicant is strictly prohibited in the hostels and campus premises. A fine up to Rs. 5000/- shall be imposed for the first time if a hostel inmate is found smoking or possessing cigarettes within the Campus. If repeated, parents shall be informed, and the student is liable for expulsion.

Explanation I: The presence of cigarettes buds/packets in the room will amount to possession of tobacco or any intoxicant). Breach of this provision will result in expulsion from the hostel and rustication from the University.

Explanation II: For the presence of cigarettes buds/packets in the room the hostel inmates or student who is present inside the room shall be presumed to have the possession of the same.

- f. Gambling in any form, such as playing cards (even without money at stake), consumption of alcohol, use of drugs and narcotics, and even possession of such things, is strictly prohibited. A fine of up to Rs. 10,000/- shall be imposed if students are consuming or possessing alcohol for the first time; if repeated, parents will be informed. In addition to the fine, the inmate will be liable for expulsion from the hostel and rustication from the University.
- g. All students entering the Campus shall check their bags individually to ensure they are not carrying cigarettes, narcotics, and alcohol bottles. If found, students will be penalized with a fine for the first time as mentioned above.
- h. The Dean of Students Welfare, Chief Warden, Warden, any staff member of the Hostel Office, or University Security Service's Guards, reserves the right to check students' bags or belongings at any entrance of the campus or any building for rule violations, suspected unlawful activities, or perceived security risks. Hostel rooms are subject to inspection to ensure they are neat and tidy and free of unauthorized items like liquor, drugs, weapons, etc.
- i. Possessing any weapon or instrument/contrivance likely to cause physical harm to others is strictly prohibited. Mere possession of weapons or firearms constitutes a serious misconduct that can result in expulsion from the University and the hostel. Licensed or unlicensed firearms, daggers, lathis, rods, knives, boulders, crackers or any other contraband materials whatsoever in any form shall not be allowed in the hostel.
- j. The University is not responsible for any mishap or incident involving a hostel inmate occurring outside the campus.

- k. Hostlers may get an out-pass from the warden. Hostlers are not permitted to stay away from the hostel beyond laid down timings without prior written permission. Hostel inmates leaving the campus should inform the warden in writing and register at the gate. Inmates not found in their rooms after 12:00 AM at night roll call will be liable for disciplinary action.
- l. Out-pass are to be compulsorily applied on ERP and while returning the hostellers shall make an entry at the university gate and also mention the out-pass reference number.
- m. Entry of boys/men is strictly forbidden inside girls' hostel except University Officials on duty with valid passes. Likewise, girls'/ladies are not permitted to enter boys' hostel.
- n. Perfect silence is to be maintained in the hostel premises, including rooms, bathrooms, dining halls, corridors, common areas, etc. Every inmate has the civic responsibility not to cause inconvenience, annoyance, or disturbance to others.
- o. All instructions/notices displayed on notice boards of hostels/University campus and the University website will be deemed to have been read by all residents, and excuses for non-compliance will not be accepted. Hostel inmates are advised to check notice boards daily.
- p. Any damage caused to the hostel premises must be intimated by the co-partner of the room or students residing in that corridor (regarding bathroom). Failing this, all students using that portion shall be deemed to have done the act and be liable for damages. Damage or loss to University property, including articles issued for bonafide use, will be borne by the student concerned in addition to disciplinary actions.

Explanation: Any damage in washroom, to CCTVS, etc in that corridor the students residing in the corridor shall be deemed to be liable for such loss if not informed to the concerned authority by whom such damage is being caused.

9. MISCONDUCT RELATED TO MEDIA AND USE OF PUBLIC DOMAIN

- a. Unauthorized recording of audio, video, or images of any Member of the University without their explicit consent is strictly prohibited. This includes the use of electronic or other devices to capture such content without prior knowledge or in locations where individuals reasonably expect privacy. Particular concern arises where such recordings may cause harm, distress, or reputational damage.

- b. Use of University-affiliated or personal telecommunication and data networks for unlawful or inappropriate purposes, in violation of University regulations or applicable law, shall amount to misconduct. This includes but is not limited to hate speech, abusive communication, impersonation, and dissemination of fake or harmful information.
- c. Engaging in any of the following acts shall amount to misconduct:
- d. Violating DNLU's IT and cybersecurity policies;
- e. Unauthorized sharing of login credentials;
- f. Unauthorized access to computer labs, servers, or databases;
- g. Invading online privacy of students, faculty, or staff;
- h. Using DNLU resources for unlawful or commercial activities;
- i. Disseminating threats, derogatory content, or engaging in online harassment;
- j. Intentionally introducing malware, viruses, or malicious software to corrupt or damage university systems or networks.
- k. Communicating with the press, media, or third-party platforms on matters relating to the University—its students, staff, administration, or academic activities—without written authorization from the Vice-Chancellor is strictly prohibited. Circulating confidential documents or records without permission shall also constitute misconduct.
- l. Use of DNLU's name, official logo, emblems, or visual identity, including representations in print, digital, or social media, without prior written permission from the Vice-Chancellor, shall amount to misconduct. Likewise, use of personal profiles or photos of any Member of the University without their consent is prohibited.
- m. Publishing, posting, or sharing confidential or sensitive information concerning the University's administration or its Members—especially if incorrect, defamatory, discriminatory, or illegal—shall be treated as serious misconduct.
- n. Any form of infringement of copyright, trademark, or intellectual property rights owned by the University or its affiliates, including unauthorized use of learning materials, research work, or proprietary digital content, shall be deemed a violation of this Code.

- o. Any attempt to hack, phish, steal identity, or gain unauthorized access to University systems—including ERP, websites, email accounts, or databases—shall be strictly penalized. Additionally, any form of cyberbullying, harassment, stalking, or malicious online conduct shall constitute serious misconduct.
- p. Accessing pornographic websites, visiting or engaging with the dark web, installing malicious content, or using University networks for such activities—including using stolen or impersonated credentials—shall be treated as grave misconduct.
- q. Using DNLU servers or networks for personal gain, commercial activity, irresponsible internet browsing, or excessive and unnecessary downloading of non-academic material constitutes misuse and shall be punishable under this Code.
- r. Using, tampering with, or altering email IDs, passwords, or profile information of any Member of the University without authorization shall amount to misconduct under this Code

10. DISCIPLINARY COMMITTEE

- a. For Minor Misconducts the Chief Warden in consultation with the Dean of Students Welfare can impose appropriate penalty, after giving an opportunity of hearing to the concerned students.
- b. Without prejudice to clause 10(a), there shall be a Disciplinary Committee (hereinafter referred to as the “Committee”) to uphold and enforce the provisions of this Code. The Committee shall act as the primary authority in assessing complaints and allegations of student misconduct, conducting inquiries, and recommending appropriate disciplinary measures.
- c. The Vice-Chancellor shall constitute a Committee consisting of the following members:
 - i. A Senior-most Faculty Member, who shall serve as the Convenor and preside over all meetings of the Committee;
 - ii. One Internal Faculty Member, preferably from a discipline other than the one to which the student belongs;

- iii. One External Person as Member, preferably a retired judge, senior educationist, or public servant of repute, to ensure impartiality;
- iv. One Non-Teaching Employee of the University, who shall function as the Member Secretary and handle all documentation and correspondence;
- v. One Office Bearer of the Student Bar Council, nominated by the Vice-Chancellor from time to time, as an observer to the proceedings.

Provided that there shall be a minimum of one female member in the Committee.

- d. The student representative shall maintain absolute confidentiality of the proceedings and shall recuse at the time of deliberation and conclusion of the proceedings. The representative is not entitled to vote or influence the decision-making.
- e. A quorum of three members shall be required to conduct any disciplinary proceeding. No proceeding shall be valid unless the quorum is met throughout.
- f. The Committee shall convene meetings on a periodic basis or as necessitated by the volume or gravity of complaints. Urgent matters shall be addressed with prompt scheduling.
- g. All discussions, records, and decisions of the Committee shall be kept strictly confidential, and disclosure shall only be permitted with prior written authorization by the Vice-Chancellor.
- h. The Committee shall be empowered to:
 - i. Call witnesses, examine documents, and gather evidence relevant to the alleged misconduct;
 - ii. Issue notices for attendance and written responses;
 - iii. Recommend interim measures in serious cases.
- i. Any member with a conflict of interest shall disclose the same to the Vice-Chancellor and seek recusal. Failure to do so may result in disciplinary action against such member.

- j. The Vice-Chancellor may reconstitute the Committee in case any member resigns, becomes ineligible, or is unavailable for a prolonged period.
- k. The Committee shall function in accordance with the principles of natural justice and the provisions of the University Act and Regulations.
- l. The Committee shall ensure the student is given:
 - i. Adequate notice of the charges against them;
 - ii. Access to documents relied upon; and
 - iii. An opportunity to be heard.
- m. The Committee shall recommend one or more of the following penalties in proportion to the nature of misconduct as defined in Schedule I & II:

Minor Misconducts	Major Misconducts
i Warning: A written letter of reprimand, resulting from a student's misconduct. ii Monetary Fine: Monetary Fine is a sanction in which the student will have to deposit a specific amount as a penalty. This will include forfeiture or adjustment of any amount deposited previously by the student. iii Restitution: Restitution means compensation against any loss, injury or damage caused to the University or any other student, faculty or non-teaching staff. iv Confiscation: Confiscation means seizing goods used or possessed by student(s) involved in the	i. Restriction of Privileges – Temporary denial of certain student rights (e.g., access to facilities, placements, or events). ii. Suspension – Temporary removal of the student from the university for a specified period. iii. Withholding/Withdrawing Academic Awards – Temporary or permanent denial of certificates, degrees, or medals. iv. Expulsion from Hostel – Permanent removal of the student from University hostel facilities, disallowing any further residential access. v. Rustication – Permanent removal from the university without the

misconduct or in violation of University Regulations.	chance of re-admission, requiring Executive Council approval.
i. Community Service – Mandatory assignment of community service within or outside the University for a specified number of hours or duration, aimed at instilling responsibility and reflection in the student. ii. Other Sanctions – Additional penalties as deemed appropriate by the Disciplinary Committee, applied alone or with the above.	

- n. The Committee shall prepare a detailed written record of:
 - i. Proceedings held;
 - ii. Evidence received; and
 - iii. Final findings and recommendations.
- o. An annual summary report of all cases (excluding identities) and outcomes shall be submitted to the Office of the Registrar for record-keeping and review.

11. INITIATION OF INQUIRY PROCEEDING

- i. The Committee may take cognizance of an incident:
 - i. Suo motu based on its own observation or intelligence;
 - ii. On written complaints from students, hostels wardens, faculty, or administrative staff;
 - iii. Based on references by university officers.
- ii. The Committee shall conduct a preliminary assessment within five (5) working days to ascertain if the matter requires formal inquiry:
 - i. If no prima facie case is found, a reasoned report shall be submitted to the Vice-Chancellor.
 - ii. If a prima facie case exists, the Committee shall seek formal approval from the Vice-Chancellor to proceed with full inquiry.
- iii. During preliminary assessment, the Committee may:

- i. Consult the complainant and the respondent;
 - ii. Review preliminary documents;
 - iii. Consult subject-matter experts, if required.
- iv. Upon receipt of the Vice-Chancellor's approval:
 - i. The Member Secretary shall serve a detailed notice to the student within three (3) days, specifying the charges and attaching relevant documents.
 - ii. The student shall be given not less than three (3) working days to file a written reply.
- v. After examining the reply, the Committee shall schedule a hearing, providing at least three (3) days' notice.
- vi. The student may be accompanied by a fellow student as a support person, but legal representation shall not be allowed.
- vii. The Committee may record oral statements and ask clarificatory questions.
- viii. If the student accepts the charges, the Committee may proceed to recommend appropriate penalty.
- ix. In case of denial or failure to respond, the Committee shall proceed after ensuring sufficient opportunity has been given.
- x. The Committee shall finalize and submit its report within five (5) working days of conclusion of the inquiry.
- xi. The report shall include:
 - i. Allegations examined;
 - ii. Evidence and testimonies;
 - iii. Findings of facts, and
 - iv. Recommendations with reasoning.
- xii. In sensitive cases, the Vice-Chancellor may require a bifurcated report:
 - i. One for disclosure to the parties; and
 - ii. Another containing confidential information (e.g., identity of witnesses).
- xiii. The Vice-Chancellor may direct further inquiry on specific issues before accepting the report.
- xiv. Based on the report:
 - i. If no misconduct is found, the inquiry shall be closed formally;

- ii. If misconduct is established, penalties shall be approved with or without modification.
- p. A copy of the final order and relevant annexures shall be served to the student by the Registrar within three (3) working days.
- q. The student may prefer an appeal to the Ombudsperson within Seven (7) working days of receiving the final order, along with supporting documents.
- r. Until expiry of the appeal period, no adverse action shall be implemented.
- s. Upon lapse of the appeal period or rejection of appeal, the Registrar shall execute the order unless delegated otherwise by the Vice-Chancellor.

12. APPEAL AND REVIEW

- i. Any student or complainant aggrieved by the final decision of the Disciplinary Committee and the resulting order may submit an appeal in writing to the Ombudsperson of the University.
- ii. No appeal shall be entertained against interim measures or directions issued during the pendency of the inquiry proceedings.
- iii. The appeal must be submitted within five (5) working days from the date on which the copy of the final order is served to the concerned party by the Registrar. The appeal must be addressed to the Ombudsperson through the Office of the Vice-Chancellor.
- iv. The appellant shall submit a memorandum of appeal setting out:
 - i. The grounds for challenging the decision;
 - ii. All material facts, evidence, or documents relied upon;
 - iii. The relief sought.
- v. The Ombudsperson may, at their discretion, condone the delay in filing an appeal beyond five (5) working days, if sufficient cause is shown in writing.
- vi. The Ombudsperson shall consider the following while deciding the appeal:
 - i. Whether there has been compliance with the principles of natural justice;
 - ii. Whether the procedure outlined in the regulations was duly followed;
 - iii. Whether the findings and conclusions of the Committee are supported by material on record;
 - iv. Whether the penalty imposed is proportionate to the misconduct committed.

- t. The Ombudsperson shall provide the appellant an opportunity of personal hearing, if necessary, and shall record reasons for acceptance or rejection of the appeal.
- u. No enhanced penalty shall be imposed unless the appellant is granted a reasonable opportunity to present their case against such enhancement.
- v. The Ombudsperson shall dispose of the appeal ordinarily within fifteen (15) working days of its receipt.
- w. Any student who has been penalised under this Code may, after the outcome of the appeal (if any), file a request for review of the penalty imposed.
- x. The review application shall be made in writing to the Vice-Chancellor within seven (7) working days from the date of communication of the order passed by the Ombudsperson.
- y. The review shall be considered only on one or more of the following grounds:
 - i. Discovery of new and material evidence which was not within the knowledge or control of the applicant at the time of inquiry;
 - ii. Apparent error in the findings of fact or law;
 - iii. Disproportionate penalty resulting in undue hardship.
- z. While deciding the review, the Vice-Chancellor may:
 - i. Uphold the original order;
 - ii. Modify the penalty; or
 - iii. Remand the matter to the Committee for fresh inquiry.
- aa. The decision of the Vice-Chancellor on the review application shall be final and binding.

13. MISCELLANEOUS

- a. The University encourages students and Members of the University to report any instances of serious misconduct, corruption, or violations of the Code without fear of retaliation.
- b. A whistle blower may request confidentiality and such a request shall be respected by the Disciplinary Committee and University authorities, except where disclosure is required by law.

- c. The identity of the whistle blower shall not be disclosed without their express written consent.
- d. Anonymous complaints shall not ordinarily be acted upon unless supported by substantial material evidence.
- e. All records, minutes, and documentation pertaining to disciplinary inquiries shall be maintained securely by the Office designated by the Vice-Chancellor.
- f. The designated officer shall ensure the integrity, accuracy, and confidentiality of all disciplinary records.
- g. No part of the record shall be disclosed to any third party without written approval from the Vice-Chancellor, except in compliance with legal obligations or judicial directives.
- h. Disciplinary records shall be retained for a minimum period of five (5) years or as per applicable legal requirements.
- i. Records of students penalised with rustication or expulsion shall be marked as such in the academic records, unless expunged by order of the Vice-Chancellor on appeal or review.

SCHEDULE I: MAJOR MISCONDUCT

- I. Ragging in any form, including conspiracy or abetment as defined under UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and its Amendments, Circular, Notices etc.
- II. Sexual harassment as defined in the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of women employees and students in Higher Education Institutions) Regulation, 2015.
- III. Violent behavior toward faculty, students, staff and other visitors, including conspiracy.
- IV. Damaging University property, including conspiracy.
- V. Possession or consumption of Prohibited Narcotic Drugs and Psychotropic Substances.
- VI. Repeated acts of smoking or possession of tobacco products on Campus.
- VII. Repeated acts of consumption or possession of alcohol on Campus.
- VIII. Staying outside the Hostel and University beyond the permitted time without any proper permission.
- IX. Practicing discrimination as mentioned in the Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989 and its relevant amendments as applicable in State of Madhya Pradesh.
- X. Repeated Minor Misconducts.
- XI. Mischief, intimidation, influences in the freedom of movement and conspiracy towards any University employee or affecting the working of university.
- XII. Any other activity similar to the above or related to the above.

SCHEDULE II: MINOR MISCONDUCT

Acts or omission other than as mentioned in the "Major Misconduct" or First Misconduct where the repeated act or omission is major conduct shall be construed as "Minor Misconduct."

NOTE: The Vice-Chancellor reserves the right to classify a Minor Misconduct as Major Misconduct, depending upon the gravity of the misconduct, and giving notice in this regard to the student involved in misconduct.
